

**Select Board Meeting Minutes
Nobleboro Town Office Meeting Room
August 2, 2023 @ 6:00 pm**

ATTENDEES

Richard Spear, Select Board Chair	Emerald Friend, Town Clerk
Richard Powell, Select Board Member	Robyn Clark, Treasurer
Jon Chadwick, Select Board Member	Richard Genthner, Fire Department Chief

OPEN MEETING: Spear opened the meeting at 6:00pm

PUBLIC COMMENTS: N/A

MINUTES: Approve 7/19 meeting minutes

On motion Powell/Chadwick second the motion to approve the July 19th minutes. Vote 3-0

SCHOOL & TOWN WARRANTS

1. Town Payroll Warrant	#63	\$ 14,171.35
2. School Payroll Warrant	#64	\$ 45,527.00
3. FD Payroll Warrant	#65	\$ 4,240.00
4. School AP Warrants	#66	\$ 252,825.72
5. Town AP Warrant	#67	\$ 71,414.99

Discussion was made by Powell that we add half or all the CLC Ambulance invoice (\$82,696.42) in this warrant since we had real estate taxes coming in to help cover the payment. Motion was made by Powell/Chadwick second the motion to pay the CLC Ambulance. Vote 3-0

SIGN WARRANTS: 59 - 62

NEW BUSINESS

• **Emily from the Lincoln County Planning Board-Grant Application**

Powell spoke with Emily and discussed that Lincoln County is looking for our support in getting a grant to hire someone to help them with the County planning board. It will be a 3yr plan. Dick agreed to sign the support form.

• **Purchasing Policy**

Richard Genthner wanted to know if we have a purchasing policy. Spear had said no. R Genthner said then we would have to go by GSA guidelines and felt that it would be a good idea to have the town to have its own. Genthner gave us a copy of the Nbfd purchasing policy as an example and said that the selectboard could look it over and use the same policy as their own or make changes as they felt needed for the town. R Powell proposed that one of the guidelines be that money can not be spent up and over the budget.

OTHER BUSINESS

- **Proposed Pitney Bowes Postage Machine.**

Emerald proposed to have a postage machine in the office. It would be a contract, but it would save us time and some money on postage. Emerald also mentioned that she would like to get it this year to get used to it before having primary and presidential election in 2024. EF had spoken to J Hedrick treasurer of the Nbfd Association, and they agreed to pay half of the monthly rental fee and the postage for them to be able to use the machine also. Spear said that we could use the office equipment budget to pay for the 4 months of 2023 and then add the extra amount into the budget for 2024. On motion Chadwick/Powell second the motion. Vote 3-0

- **Sale of '20 Quail Lane'**

Buyers have done their due diligence and are satisfied with the results. They are ready to move forward with the purchase. SB reviewed the drafts of the Quit Claim Deed and Transfer Tax documentation and have agreed to move forward as well. Robyn to reach out to the Town's Attorney for the final documents.

OLD BUSINESS

- **Mills Fire Station – Richard Genthner, Fire Chief**

RG spoke about the Mills FD building and how it needs repairs. Genthner said that they had someone look at it and that they dug under the corners of the building and that the clay just slid under the building. Jon had mentioned maybe retaining walls. Genthner said that there still would be an issue on where to reroute the water that is causing the clay to slide. The building could be taken out and be rebuilt but that would be a big expense. Genthner also had mentioned lifting the building and putting a new slab in. Selectboard all agreed that they would think it over and table the conversation.

ADJOURNMENT:

On motion Spear/Powell second to adjourn 6:40pm

Minutes Transcribed by Emerald Friend, Town Clerk