

**Select Board Meeting Minutes
Nobleboro Town Office Meeting Room
April 10, 2024 @ 6:00pm**

Attendance: Richard Spear-Chair Selectboard
Richard Powell-Selectboard
Matt Benner-Road Commissioner

Robyn Clark-Treasurer
Emerald Friend-Town Clerk
Stanley Waltz-CEO

OPEN MEETING: R Spear opened the meeting @ 6pm

PUBLIC COMMENTS: None

MINUTES: Approve 3/26/2024 Minutes

- R Powell motioned to approve 3/26 minutes
- R Spear 2nd the motion
- The vote was unanimous.

SCHOOL & TOWN WARRANTS:

1. Town Payroll Warrant	# 29	\$ 19,528.50
2. School Payroll Warrant	# 26	\$ 104,789.46
3. School AP Warrant	# 31	\$ 39,651.85
4. Town AP Warrant	# 32	<u>\$ 54,723.75</u>
		\$ 218,693.56

- R Powell motioned to approve the warrants as stated above
- R Spear 2nd the motion
- The vote was unanimous.

SIGN WARRANTS: 23 - 28

NEW BUSINESS

- **Stanley Waltz about David Vannah**
 - Stan explained he had spoken to Mr. Vannah about moving his unused vehicles.
 - The Cadillac is still there but other vehicles have been moved.
 - Stan would like to get approval from the selectboard so that he can send a letter stating if the vehicle does not get moved, he will be fined.
 - R Spear said he also spoke with Mr. Vannah at which time he said he would move the Cadillac to comply with the April 21st deadline.
- **Mid-Coast Service Agreements**
 - Robyn asked why we have annual maintenance agreements.
 - Annual agreements have already been paid for 2024 but do not serve any purpose to prevent the issues.
 - Selectboard would like Robyn to call Mid-Coast to have them come to a SB meeting to explain what the agreements cover.

OTHER BUSINESS

- **Historical Society-Water Leak**
 - Every storm, water is leaking into the basement of the historical society. M Benner explained the culvert is plugged that leads to the HSC.
 - Matt is interested in trying to clear the culvert and will call Mary Sheldon.
- **Alewives' Agreements**
 - Alewives Fish Agent Job Description
 - Jim Brinkler, Treasurer of the Alewives' Association, would like the Nobleboro SB to vote on the attached job description of the Alewives Fish Agent.
 - R Powell motioned to approve the Fish agent Job Description
 - R Spear 2nd the motion
 - The vote was unanimous.
 - ❖ R Powell also stated the land for the fish ladder is owned by Nobleboro and Newcastle as per the deed.
- **Hot Top Ad**
 - R Spear spoke with Jon Chadwick, prior to the meeting as Jon was away on vacation, about shimming West Neck Road.
 - Matt explained Upper Cross & Lower Cross are the worst and suggested the specs start on Upper Cross Rd and go South with topcoat.
 - Next year, 2025, start topcoat on shim of West Neck Road.
 - R Powell made motion to put ad in the paper starting 4/18/24 for 2 weeks
 - R Spear 2nd the motion
 - The vote was unanimous.

OLD BUSINESS

- **Lower Cross Road Culvert**
 - Matt explained that the culvert has dropped 8" and there is no bottom left.
 - Matt would like to post the road. He is concerned if not posted and someone has an accident then it may not be good for the town. Kieve has a lot going on and Matt just wants to keep it safe.
 - R Spear said that the cotton stream should be done by the end of summer. He would like to wait until that is finished before posting Lower Cross.
 - R Powell & R Spear agreed to add to Matt's budget for 2025 to help fix the culvert.
 - Matt will continue to monitor the culvert.

ADJOURNMENT: R Spear adjourned @ 6:32pm

Minutes are transcribed by Emerald Friend, Town Clerk

DRAFT 2

Towns of Newcastle and Nobleboro

2024

JOB TITLE: Alewives Fish Agent

Nature of Work

This is a part time supervisory and administrative position responsible for the Alewives harvest, enforcement of alewives Harvesting Plan, recruitment and supervision of harvesting crew, coordinating reporting activities with appropriate State and Federal Agencies and ensuring a minimum number of Alewives enter the lake. Work is performed under the general direction of the alewives Fish Committee and with considerable independent judgment by agent.

Duties and Responsibilities

Coordinate with alewives Fish Committee on operational activities at Fish ladder.

Make recommendations to alewives Fish Committee for repairs and upkeep of fish ladder and harvesting equipment.

Make recommendations to alewives Fish Committee concerning budget for fish ladder and supporting equipment.

Submit reports on harvesting results, scale samples and bird entrapment (if any) as required to appropriate State and Federal agencies.

Submit annual Fish Agent report to Towns of Newcastle and Nobleboro for inclusion in Towns annual reports.

Submit a harvesting record of fish trays sold and revenue received to Nobleboro Town office on an as needed basis.

Coordinate with Bait dealers, lobstermen, and Maine Coop's to maintain existing relationship while exploring additional activities to expand customer base.

Coordinate with KEI personnel on lake water level and fishery related issues prior to and during harvesting.

Ensure harvesting equipment is in operational condition prior to start of harvesting activities and safely stored post harvesting.

Be available to attend meetings as suggested by alewives Fish Committee.

Perform related work as required.

Knowledge or Skill Required

Ability to deal with the public firmly and courteously under adverse or strained conditions.

Ability to maintain records and prepare reports.

Ability to communicate well both orally and in writing.

Necessary Special Requirements

Must be able to obtain a State of Maine commercial fishing license.

Must have a valid State of Maine motor vehicle license.

Knowledge of standard methods of construction.

High school graduate or equivalent.